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Meeting Chair: Kirsten
Notes: Erin Nagle
Attending: Kirsten Wall, Charlayne Robinson, Ashley Newman, Petra Eggert, Emma Marley, Kara, Megan Mendelson, Shawn Claire, Erin Nagle, Megan Fuller, Stacey Fraser
Regrets: Kelly Boxhall, Dan Charles

MEETING MINUTES
TPAC General Meeting
DATE Feb 9th, 2026
6:00- 7:15pm

Time	Topic	Person
6:00-6:05	Call to Order at 6:08 PM ,by Kirsten seconded Erin Land Acknowledgement Adoption of Meeting Agenda- motion brought by Kirsten, seconded by Erin Adoption of the agenda by Kirsten, seconded by Erin.	Kirsten
6:05-6:15	Communications Update ● Dan- google drive o In order for us to have access to the google drive using Torquay address, we would need to make free gmail accounts to then use it for adding to the new google drive. o Investigation how to get the PAC documents automatically loading onto the website. Plug in is not working very well. Dan is investigating with the plug in people. o Not moving forward with the VPAC o Will move forward with the new PAC gmail addresses.	Charlayne

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<tr><th>Time</th><th>Topic</th><th>Person</th></tr>
<tr><td></td><td>o New google drive will need to be sorted and organized at a later date. Maybe the summer? Task Erin?</td><td></td></tr>
<tr><td>6:15-6:25</td><td>Financial Update
● General update from Treasurer
● Couple of points in month:
o Paid deposit for Howl 2026 Photo Booth ($450)
o Purdy's Fundraiser made $527.89
o PAC supported Salish Sea field trip (kernels fundraiser $141.56 donation), as well as Classroom supplies & field trip donation earlier in the year
<table>
<tr><td>FEB</td><td></td><td></td><td></td></tr>
<tr><td>Chequing</td><td>$21,185.24</td><td></td><td></td></tr>
<tr><td>Gaming Account</td><td>$6,283.97</td><td></td><td></td></tr>
<tr><td>Paypal</td><td>$3,616.96</td><td></td><td></td></tr>
<tr><td>School Held Funds</td><td>$11,979.50</td><td>Will be reconciled year end</td><td></td></tr>
<tr><td>Term Deposit</td><td>$10,056.82</td><td></td><td></td></tr>
<tr><td>Business Savings</td><td>$5,108.14</td><td></td><td></td></tr>
<tr><td>Pending Cheque - Purdy's Fundraiser</td><td>$527.89</td><td></td><td></td></tr>
<tr><td>Cash Float</td><td>$728.20</td><td></td><td></td></tr>
<tr><td>PAC Total</td><td>$59,486.72</td><td></td><td></td></tr>
</table></td><td>Kelly

Erin</td></tr>
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Time	Topic	Person
	• List of grants: https://docs.google.com/document/d/1Zmj_UgpSQa5PByi8ixAznUKlwYYCW4lxUxizAzhpqPc/edit?usp=sharing • Most have come and gone, but some have deadlines before the first day of school. • Erin will start working on these grant applications, and will tie a lot of these into the 50th anniversary.	
6:25-6:45	Events Update • Movie Night - Will pick a date in the April PAC meeting. • Garden Works - Kirsten with update o Sticking with Garden works for this spring. • Coupon Book - Kirsten with update o Sold 12 so far. Going to print off the newsletter flyer for it to post around the school. The fundraiser is going until March 12. • Spirit Wear o Spring, small batch order. Kirsten is going to speak to Rebecca. • 50th Anniversary • Parent Education - Kirsten with update ● Ready Set Kids ● Fairfield Psychology ● Shannon Husk - Stacey ○ Going to set up a google form for parents to sign up with a limit of how many can be filled out. • 5th grade graduation- Tonya is leading it. ○ Robyn and David to be tied in to the planning so parents can help organize it according to their vision. ○ Past budget for 5th grade graduation-$1500. Need confirmation with Kelly how much budget we have for this year, how much is the PAC contributing and how much fundraising is needed for the event. ○ Shape of the event: recognition in the morning, followed by lunch and fun activities in the afternoon ○ Grade 4 parents will be asked to volunteer so they can get used to the event, as well as set up the lunch and outdoor activities so the	Kirsten

Time	Topic	Person
	grade 5 parents don't miss the recognition ceremonies. Start making some posters for each fundraising event to give to the parents for each fundraising event.	
6:45-7:00	School Admin Report ● Update from school admin o School goal: continuing with the goals on inclusivity and diversity. One is for students and one is for teachers. The staff have started on the literacy goal. They have a lot of data but it's not organized properly. o School survey o Fun day afternoon moved to June 12th o $1400 raised for Jamaica fundraisers. Next going to work on collecting physical supplies. Jamaicans on Vancouver Island will take the supplies in the container they will be shipping over.	Petra Emma
7:00-7:15	Town Hall/New Business ● 50th Anniversary: PAC to help supplement an artist in training with the created by kids fundraiser covering the rest. Idea is for the artist to do an ongoing project for the school in celebration of this milestone. ● Sea Can - goal to start process of emptying old container, assessing what we need for the new once it is dry outside. Ideally volunteers will help. Can aim for June 2026 to start. Will likely take a year to do the full transition and Petra will put together a plan. We will need to have shelving made or purchased - Home Depot or the district can come and measure. ● Literacy - Ashley proposed the PAC run a fun reading competition with the school. Every child would receive a bingo sheet with various reading challenges (ie. read in a fort, read to an adult, read to a stuffy, etc), every line or card completed enters the class into a draw for a pizza party. Logistics to be	Group

Time	Topic	Person
	determined. Admin is on board. Kirsten will help Ashley with the details. ● No PAC meeting in March 2026. Next meeting Tues April 14th, 2026.	
7:15	Meeting Adjourned 7:35 PM	Kirsten