



Meeting Chair: Bala Vudayaraju

Minutes: Liz Butterfield

MINUTES

TPAC AGM

May 14, 2024

7pm - 8:30pm

Time	Topic	Person
7:00-7:05	Call to Order - Land Acknowledgement - Adoption of Proposed Meeting Agenda - Adoption of Meeting Minutes from April 16, 2024	Bala
7:05-7:25	Communications Update - Volunteer Appreciation—Bala acknowledged the volunteer efforts of the 2023/24 PAC. This year, your PAC served as a valuable bridge between parents, the school administration, teachers, and the community. Bala spoke to the contributions of the Torquay PAC from parent-teacher collaboration, community engagement, increased transparency, resource mobilization, and advocacy. Thank you, Torquay PAC, for playing a vital role in promoting a collaborative partnership among parents, educators, and the school community to support student success and well-being! - Bala provided an annual President's Report acknowledging the many field trips, in-school events, classroom advancements, and facility upgrades the PAC has funded throughout the year. - The following PAC Executives were voted in for the 2024/25 school year: - Bala Vudayaraju will continue as PAC President - Kirsten Wall will continue as PAC Vice President - Megan Fuller will continue as PAC Treasurer - Liz Butterfield will continue as PAC Secretary - After innumerable contributions and years in the position, Stacey Fraser is stepping down from the Communications role. Thank you for all you've done, Stacey! - Charlayne Robinsons (sp?) will be taking on the position of PAC Communication Lead for the 2024/25 school year and was voted in as an Executive at Large.	Bala

	• {name} has been an immense support updating and improving our Torquay PAC website. She has graciously offered to continue next year and was voted in as an Executive at Large.	
7:25-7:45	Financial Update • Megan provided the PAC with a Grant application update and general financial culmination for closing out the school year. • This year, \$25,000 was contributed from PAC fundraising initiatives, with \$10,000 going towards extended classroom funding. (at this point in the meeting, I was frantically trying to arrange for someone to pick my daughter up at Embers while Jesse was coaching baseball. I'm not sure I have this right!) • The proposed budget for 2024/25 was approved.	Megan
7:45-8	Events Update • An update on Fun Day and the Gr.5 Celebration Day was reviewed • A discussion was had around year-end Staff Appreciation and Staff Farewells • The following 2024/25 Special Event dates were approved: Sept 16 - Terry Fox Run Sept 19 - Welcome Week (Meet the teacher) Sept 24-27 and April 22-25 - Walk + Wheel weeks Oct 1 and 2 - Parent Teacher Interviews Oct 24 - Halloween Howl Nov, 15 - Movie Night Feb 7 - Movie Night ... more to come!	Kirsten / Emma
8-8:15	School Admin Report • Liz provided a general update from the Torquay admin • Torquay's Code of Conduct is up for review. Liz encourages feedback, questions, or concerns from our school community – please take a look. A change around personal technology use during unstructured times, such as recess, is being made province-wide to the Code of Conduct. More info to follow as that develops. • Mark your calendars for a choir and strings concert on June 12!	Liz / Emma
8:15-8:30	Town Hall & New Business • The PAC discussed participating in ICBC's 'poster program' to encourage road safety. • The following 2024/25 PAC meeting dates were approved: Sept 10 Oct 8 Nov 12 Dec (no mtg) Jan 14 Feb 11 Mar (no mtg) April 8 May 13 - AGM June 10	PAC

8:30	Meeting Adjourned Next meeting: June 11, 2024 <i>Thanks, everyone!</i>	Bala
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