



Meeting Chair: Kirsten Wall

Minutes: Stacey Fraser

Attendance: Charlayne Robinson, Nancy Hodgson, Megan Fuller, Stacey Fraser, Kirsten Wall, Liz McMaster, Emma Marley

MINUTES

TPAC

June 11, 2024

7pm - 8:30pm

Topic	Person
Call to Order at 7:05 - Land Acknowledgement - Kirsten is chairing in Bala's absence - Adoption of Proposed Meeting Agenda - adopted. - Adoption of Meeting Minutes from May 14, 2024 - to be adopted at September meeting.	Kirsten
Communications Update Discussed Facebook as a communication method next year, Liz McMaster wonders about sharing events etc. from the school that the executive could choose to share with Torquay PAC. Charlayne suggests an Instagram account to reach more families. Charlayne will take this on as new Communications role.	Kirsten
Financial Update - Grant update: still awaiting outcomes. - Financial Update: Approximately \$49,000 total in all accounts. - Grade 5s have fundraised \$745 and spend \$1223 from PAC for the Celebration. \$450 requested towards updated iPad cables cases, voted all in favor - Ms. Garat, Ms. Boultan, and Ms. Grant have requested a replacement chiller for the Salmon Tank \$1582. Voted all in favor to support this special funding request. - Ms. McMaster spoke to the budget for Mr. Masini's aquarium. It had been decreased from \$500 to \$250 in recent year(s). He spent \$160 over budget this year and is requesting to use his classroom funds from this year to cover this cost. Mr. Masini would like to attend a PAC meeting in Fall 2024 to share the benefits of the aquariums and Bubble Buddy's program with the PAC. Voted all in favor of use from his classroom funds OR from special funding if he has other classroom	Megan

spending needs - Liz will confirm his plan. Voted in favor of increasing 2024/25 aquarium budget to \$500. o Update that Panago is providing half price for Fun Lunch in June due to error in e-transfer receipt as well as two occasions for late lunches.	
Events Update ● Final update on any outstanding events (Fun Day, Gr. 5 celebration, etc.) - o For Fun Day, Emma updates that teachers will be sending out emails on June 12 asking for about 4 volunteers per class to run the class stations on June 21, starting at 12:30pm. ● Staff Appreciation - o June 19 Staff Appreciation lunch organization is underway by Kirsten and Ashley. - o Staff Farewells include retirement for Ms. Trenchard and Mr. Reynolds. We will also miss Ms. Fontana and Mr. Gibson next year as they move on to other opportunities. PAC will contribute \$150 towards gifts for the two retiring staff. ● Christina Appa will create a 'parent version' of the school event calendar to post on the PAC Board outside the office and Kate will update the school event calendar on the Torquay Website. ● Welcome Back Picnic and Meet the Teacher Event September 19: - o Megan, Kirsten, and Charlayne will work over the summer to create a visual of budgets, accomplished projects, and future projects underway to display at the Picnic. - o Emma suggests to include a visual of passive fundraising options eg. thermometer. She also suggests having Fairways Gift Cards available for parents to take for their existing passive fundraiser. Stacey Volunteers to look into obtaining a bulk of cards to have at the event. - o PAC to provide treats and refreshments with a budget of \$300 for the Picnic. - o Kirsten has volunteered as point of contact for this event. ● Kirsten to contact Community Values coupon book fundraising option. ● Charlayne wonders about Thrifty's cards as a fundraiser, she may look into this in comparison to Fairways (will revisit these fundraising options at a PAC Executive meeting in the fall - any volunteers interested in helping gather information on Thrifty's or Fairways gift card fundraisers please contact communications@torquaypac.ca)	Kirsten / Emma
School Admin Report General Update from Torquay Admin ● Dates in June: - o June 20 Parent Appreciation event with Coffee on the Blacktop. - o Strings and Choir show at 6pm June 12. - o June 17 is Young Entrepreneurs event. Children may bring up to \$10 to purchase items on display in the gym. - o GHMS Band will be playing June 19 for the students during school hours. - o Beach Day for the whole school will be June 24. - o Grade 5 Celebration & Ceremony will be June 26.	Liz / Emma

○ And lastly a whole school assembly will be held on June 27 to show appreciation and achievement for the year and to say goodbye to departing staff. ● Liz also updates that the school has been proudly progressing on their goals towards equity, diversity, and inclusion. Emma and Liz presented on this to other administrations and others have taken up on their actions. Torquay staff are now considering a new school goal: for example 'Community' as a broad direction, or perhaps equity in learning. Update to come in September. ● Torquay Elementary's Code of Conduct is under review this year and feedback can be shared from parents to the administration by the end of June. The current version can be found on the Torquay Website. In particular, under review provincially is the Cell Phones and Personal Digital Devices Devices code of conduct. ● Emma updates that the Earthquake Kiosk is expected to be installed over the summer. The district is taking inventory of all Kiosks and there is potential the district will be funding upgrades to required supplies, this is yet to be confirmed.	
Town Hall & New Business ● Open Forum Discussion	PAC / Admin
Meeting Adjourned at 8:37pm <i>Thanks, everyone!</i>	Bala